Quantiam Technologies Inc. is one of Canada's leading private sector technology companies operating in **Deep Tech** supporting the Cleantech, Energy, Chemicals-Petrochemicals, Mining and Defence sectors. Quantiam has amongst the best private sector R&D laboratories and Trial Manufacturing capabilities at Technology Readiness Levels (TRL) 1-9 in Canada. The Company operates at the leading edge of Advanced Materials, Surface Science, Nanotechnology, Catalysis and Advanced Manufacturing with an annual operating R&D budget of ~$4M-$5M plus Capital expenditures. The Company is launching its first full-scale commercial enterprise in 2028 in Edmonton, Alberta. **We are currently seeking an experienced candidate to join our Corporate Finance group to manage our Accounting function.**

Position Title: **Manager, Accounting** with excellent growth potential.

Reporting to: Controller

Competition #: 1000-14

Compensation: **$90,000 - $110,000/yr,** depending on experience; 40-hour work week; comprehensive competitive Benefits package; Group RRSP with matching Deferred Profit-Sharing Plan (DPSP).

Experience: **6-10+** years related hands-on progressive accounting experience, with at least 3+ years supervisory, management experience.

Education: University degree in Accounting, Finance or related discipline from a recognized University. Canadian Chartered Professional Accountant (CPA) designation is required.

Brief Job Description:

- Oversee day-to-day execution of Full-cycle accounting, including planning and training for growth. Supervise, mentor and guide day-to-day operations of a small accounting team.
- Manage tasks related to Billing, Accounts Receivables, Accounts Payables, General Ledger, and bi-weekly payroll with project / job allocations and related reports. Co-ordinate monthly, quarterly accounting closure.
- Support accurate and timely preparations of consolidated financial statements.
- Participates in or liaise with year-end financial audits and periodic government audits/reviews.
- Prepare bottom-up SR&ED expenditures tracking and filing. Prepare bottom-up R&D project tracking and filing with government grants.
- Prepare other internal R&D and Advanced Manufacturing reports and provides recommends actions to support business initiatives.
- Assists the Controller / Director of Finance with budgetary administration tasks.
- Prepares tax filings in relation to GST, payroll and other required returns.
- Ensure communicate and monitor expenditures and commitments to the appropriate R&D Program leaders, Manufacturing leaders, the Controller and the CEO.

Skills/Work Experience Required:

- **Digital/Computer:** Proficient in Microsoft applications specifically Excel. Accounting software experience with small-sized software such as Sage 50. Exposure to ERP/Accounting software and conversion/upgrade is desirable. but not required.
- **Quality of Work:** Must adhere to the highest standards of quality, accuracy, reliability, and safety on all deliverables. Strong attention to detail and flexible approach to work responsibilities.
- **Adaptability:** Willing to develop and execute accounting application changes to ensure accounting practice align with dynamic economical and business environment.
- **Critical Thinking:** Strong professional judgement, organization, and prioritization**.**
- **Fluent in English**: Excellent verbal and written skills.
- **Must have Strong Productivity:** Able to plan and prioritize workload and use time effectively.
- **Communication:** Strong communication interpersonal skills, ability to deliver clear.

Behavioural Skills Required:

- **Must have strong work ethic:** Sets an example by exemplifying personal accountability, reliable productivity, attendance, and punctuality.
- **Well-developed interpersonal skills:** Understands and adheres to written and verbal instructions.
- **Able to accept constructive feedback professionally.**
- **Initiative and Motivation:** Must be a self-starter and be highly self-motivated, able to work efficiently and independently as well as in a team.
- **Team player**: Strong value of teamwork. Understands and respects the roles and contributions of each team member.
- **Positive attitude**: Patient under pressure and cognizant that behaviours affect everyone around them.
- **Customer orientated**: Provide quality customer service to internal and external clients.
- **Mutual Respect for co-workers**. Must be able to engage with a broad range of cultures and education levels within and outside the company**.**

We thank all applicants in advance for their interest. Only those selected for an interview will be contacted.

Please forward to Human Resources a resume and cover letter in one (1) Word document or PDF document including competition number to: E-mail: careers@quantiam.com